

Job Title: Cleaner

Organisation: Gwella Wales

Reporting to: Duty Supervisor

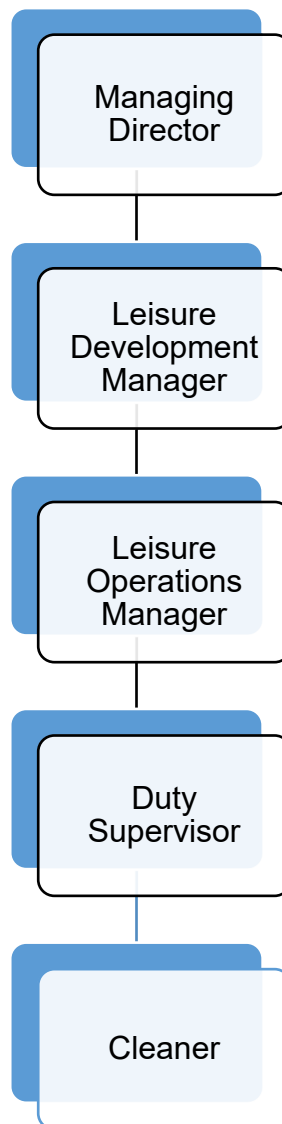
MAIN PURPOSE/REASON FOR THE JOB

To clean all areas of the leisure centre and ensure that a high standard of cleanliness is maintained throughout the building to a satisfactory standard and at the frequencies laid down.

MAIN DUTIES & RESPONSIBILITIES

1. To brush, sweep, mop, scrub and polish all leisure centre floor areas.
2. To clean changing rooms, toilets and washbasins.
3. To dust and polish furniture fittings and glassware.
4. To wash down walls, doors and painted surfaces.
5. To refill toilet rolls, soap dispensers and hand towels etc.
6. To empty and clean litter bins.
7. To recycle rubbish in the correct bins.
8. To ensure that duties are carried out in accordance with relevant Health & Safety legislation.
9. To use cleaning equipment and materials in the prescribed manner and ensure the safe storage and use of cleaning equipment and materials.

ORGANISATIONAL STRUCTURE



KNOWLEDGE AND SKILLS

Area	Essential / Desirable	Method of Assessment
- Awareness of Health & Safety, Control of Substances Hazardous to Health (COSHH) and Personal Protective Equipment (PPE)	E	Application / Interview
- Ability to work on own initiative and as part of a team; friendly personality	E	Application / Interview

- NVQ Level 2 in Cleaning	D	Application
- COSHH Training	D	Application
- Previous cleaning experience; awareness of safe use of equipment, cleaning techniques, safe handling and lifting techniques	D	Application / Interview